

PHHS Parent Booster Club Meeting Minutes

January 14, 2020

Attendees: Anh Le, Muneerah Lalani, Janet Wong, Merie Tan, LeAnne Kwan, Debbie Dundon, Angela Sosa, Lucrece Tom, Lisa Negrete, Principal Davis

1. Call to Order – President Anh Le called the meeting to order at 7:05 pm.
2. Minutes from 12/10/19 approved.
3. Executive Board Report
 - a. Principal's Update – Ms. Davis gave feedback regarding bathroom cleanliness and safety issue. Janitors clean several times a day. Sewer line issue being fixed, so only 2 bathrooms available (Jr. Hall, Sr. Hall). Short staff janitor. New Science Building D bathrooms just opened. Vaping issue – vape sensors are being worked on.
 - b. Treasurer Report (Merie) – December 2019 report handout. Last week's merchandise deposit will show up in February report. Intuit Quickbooks charge of \$430 – Anh put in call to rep to see if non-profit can get discount. One Jackson Scholarship student never got back to us regarding uncashed scholarship check. Anh to follow up again. Final ending balance minus outstanding items is \$15,732.86. December report with six check requests approved (Debbie/LeAnne).
4. Committee Reports
 - a. Membership (Connie) – Connie not present. PBC table at Tuesday, 2/11/20 Incoming Freshmen Info Night. Merchandise for sale. Muneerah to reorder more "PH" maroon hoodies from Insane Ink in L and XL. Connie will have membership info and sign ups too.
 - b. Fundraising – Idea to sell merchandise at Treasure Trove on first Wednesdays of the month at lunch and after school. \$506 in merchandise sold on 12/20/19 on campus at lunch and after school.
 - c. Golf Tournament (Debbie/LeAnne) – 12/11/19 Golf Tournament Committee meeting minutes and updates. Next meeting is Wed. 1/15/20, 6 pm in Staff Lounge. Still working on hole sponsors and prize donations. Anh to ask Principal to email parents to ask for donations and to sign up. Anh – forms will be emailed out (sponsorship, donations, golfers).
5. New Business
 - a. Update on meeting with ASB officers (Anh/Janet) – Discussed joint events. Positive response for 5K. Gave us possible dates or next year. Checking with other ASB class officers for feedback. ASB officers said they could help at Golf Tournament. Idea to partner to do Halloween Carnival. Wednesday, 6/3/20 is Graduation. PBC to sell water. Principal suggests selling water at bigger basketball games. Maybe candy, bag chips too. Mr. Reed, Activity Advisor to ASB, is supportive of PBC. ASB also liked idea of painting parking spaces. They suggested treating like painted benches in the past. No guarantees that you get that space to park in.
 - b. Jackson Scholarship – Start by meeting with Ms. Kennett.

6. Teacher Requests – No requests

- a. Janet to contact Ms. Kennett to see if she still needs info on speaker to fit library.
- b. Janet to email Track coach to contact Principal Davis about matching donations going to school account specifically for Track.

7. Old Business

- a. Concession Volunteer Thank You Dinner on Friday, 12/20 was successful. People enjoyed good food and door prizes.

8. Open Forum

- a. Incoming Freshmen Info Night – Tues. 2/11/20, 6:30 pm outside library. PBC to have two tables for membership info, golf tournament info, and to sell merchandise. Need helpers.
- b. Muneerah had a question – can summer program use our concession stand fridge to store fruit? July 19-26. Muneerah will open and make sure they clean up. Approved.
- c. 10am Friday, 1/17/20 – Principal is doing walk-through of concession stand. See what will be provided and what we need to order. Should have fridge, icemaker, freezer, rubber mats, stove, water filtering system, hot water. Maybe have soda machine (syrup and carbonated water), instead of selling individual cans/bottles. Machine is way cheaper and profit would be higher. Debbie suggested asking for appliance donations, if needed (i.e. Costco). Commercial Costco is in Hayward. Find out what electrical capacity is. Old freezer is broken so should be discarded.
- d. Fundraising Idea – Bingo Night. Sell food and pull-tab chance to win. Principal said okay to have at school. Kids have to be outside, selling food or helping with clean-up. Advertise “No Cash on Premises.” Prepay online. Winners get a check. Beginning of the month when paychecks come in, maybe Sat. 5/2. Angela to look into applying for permits from SJPD.

- 9.. Next meeting date is February 25, 2020. Meeting adjourned at 8:24 pm.