

## PHHS Parent Booster Club Meeting Minutes

November 12, 2019

Attendees: Anh Le, Muneerah Lalani, Janet Wong, LeAnne Kwan, Merie Tan, Jessica Pallach, Debbie Dundon, Angela Sosa, Lisa Negrete, Gloria Fung, Susan Aoki, Lucrece Tom

1. Call to Order – President Anh Le called the meeting to order at 7:03 pm.
2. Minutes from 10/8/19 approved.
3. Executive Board Report
  - a. President – Anh reported on Hall of Fame dinner attended by Anh, Kathy, Muneerah, Merie. Two former PHHS were awardees and many local dignitaries were there.
  - b. Treasurer Report (Merie) – October 2019 report handout. Ending balance as of 10/31/19 was \$28,622.87. New form for Payment Authorization/Request for Reimbursement to be put on website under Check Request. Motion to approve checks and Treasurer Report passed (Angela/LeAnne).
4. Committee Reports
  - a. Concessions (Anh, LeAnne) – Estimated profit from football concessions on 10/11 and 10/25 was \$657.30 and \$2,459.05. Total concessions was \$11,392 sales and \$6,508 profit. Down 25% from last year due to placement of temporary concession shack behind storage container. Thank You Dinner for concession volunteers to be on Friday, 12/20 at 6 pm in Library. Use chicken for tacos (Lisa), Hanna to make chow mein. Holiday theme, goodie bags.
  - b. Membership – Connie absent.
  - c. Fundraising – Only 3 people using Shoparoo (turn in shopping receipts). Anh to ask Principal to list Shoparoo and AmazonSmile on parent email. Jessica did some research on painting parking spaces.
  - d. Golf Tournament (Debbie/LeAnne) – Golf Planning Committee meeting minutes from 10/30/19 handed out. Lessons learned. Decided to do Tournament with Football again. Called around, but going with The Villages again due to private place/nice/available on Saturday. Date is set for Saturday, April 4, 2020. 12:30 pm tee time. Discuss breakfast or dinner. Still \$85 to golf. Next committee meeting is Wed. 11/20, 6 pm in staff lounge.
5. New Business
  - a. Website Review (Susan) – Being updated. Will put new Payment Authorization/Request for Reimbursement form under Check Requests tag. Susan will update design.
  - b. Holiday Gifts for Needy Families – Decided to just give giftcards in a nice card instead of baskets to save money. Jessica will buy 4 @ \$100 each Target giftcards for 4 families. Budget is for \$500, but 1 giftcard was already given in beginning of year.
  - c. New Concession Building – Now installed. Ready in mid-Dec. Grand Opening at first football game.

## 6. Teacher Requests

- a. \$200 Casiano Zumba party for special ed – approved.
- b. \$399.99 Borceguin PPHS canopy for cross country & track – approved for use by any sport team (personalized with generic PPHS logo, so any team can use).
- c. \$225 Wong swim team consultant to install new timing equipment and for training – approved.
- d. \$500 Kennett Take-a-teacher-to-lunch CSF Club event - \$300 approved.
- e. \$250 Prasopsook special ed supplies to teach life/vocational skills - \$200 approved.
- f. \$300-400 Kennett for quality sound system for club movie nights - \$250 approved for use by all clubs. LeAnne to ask her Bose contact for price.
- g. Trask Physics & Chemistry asking for help applying for grants. Muneerah and Gloria to contact him.

## 7. Old Business

- a. Bylaws – will be updated by Anh and Janet.
  - b. Zen Garden update (Anh) – Art Class agreed to do a mural on back wall. Woodshop class to measure and make planters and benches.
8. Next meeting date is December 10, 2019. Meeting adjourned at 8:41 pm.